

is under control then proceed to the nearest school or continue to the drop-off point if en route home.

- Report the student(s) to the principal of the nearest school and file a written report regardless of what school the student attends.

C. Bus drivers have the authority to suspend students from riding the bus for one (1) trip. The driver shall make a verbal report to the principal the day the action is taken. A written report should be made the following day. The principal and/or the bus driver must notify the parent of the student's suspension before transportation can be denied.

D. Bus drivers are instructed to assign seats and to maintain updated seating charts.

III. Parents:

- Parents must write the principal who will notify the bus driver when they desire the student to depart from the school bus at a stop other than the regular designated point.
- Parents are responsible for reading and discussing these regulations and procedures with their child(en).

IV. PROCEDURES FOR VIOLATORS:

A. The rules and regulations listed are for your information and your child's benefit.

B. Remember: **RIDING THE BUS IS A PRIVILEGE- NOT A RIGHT**

1. Violation of bus rules can involve any of the dispositions as listed in the Student Code of Conduct, including, but not limited to, the following: warning, parent conference, bus suspension, suspension from school, suspension to the superintendent, revocation of bus riding privileges.
2. The loss of bus riding privileges from one bus shall include all Fluvanna County school buses.

“SUCCESS...SAFE PUPIL TRANSPORTATION.”

SCHOOL PHONE NUMBERS AND PRINCIPALS

Central Elementary School
Sarah Pinckney, Principal
589-8318

Columbia Elementary School
Sue Davies, Principal
589-8613

Cunningham Elementary School
Sue Davies, Principal
842-3197

Fluvanna County Middle School
Kathryn Driver, Principal
842-2222

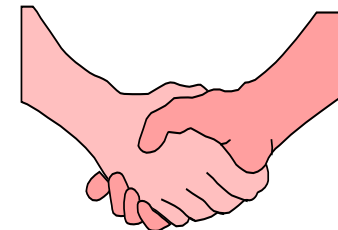
Fluvanna County High School
James Barlow, Principal
589-3666



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Department of Transportation
Mr. Jerome S. Hill, Transportation Supervisor
(434) 589-4342
Information Line
(434) 589-7045

Fluvanna County Public Schools
14455 James Madison Highway
P. O. Box 419
Palmyra, VA 22963
(434) 589-8208



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Dear Parents,

Providing transportation for children of Fluvanna County requires the cooperation of students, parents and school personnel. Because of our concern for the safe transportation of your children, we demand a strict code of conduct on our school buses. Our drivers are responsible individuals and have maintained an excellent record for safety.

You may not always agree with the action taken by school personnel regarding your child/children, but all efforts will be directed toward our cooperative achievement of our slogan: "SUCCESS... SAFE PUPIL TRANSPORTATION." We are sending a copy of the REGULATIONS FOR PUPILS RIDING SCHOOL BUSES so that you may better understand the regulations and procedures covering the conduct of your child while riding Fluvanna County school buses. It is requested that YOU AND YOUR CHILD read and discuss these regulations and procedures.

The parent or guardian and the child must sign this Regulation Form and return it to school within one week or bus riding privileges will be suspended. The signed copy of this form will be retained in the student's permanent record. It is not our intent to inconvenience students or parents; rather, it is our desire to provide for the maximum safety of each student. Parents be reminded, that permission must be granted before entering on the school buses. Should you have any questions about these procedures, your child's principal should be contacted.

FOR FOURTH GRADE THROUGH HIGH SCHOOL STUDENTS:

I have read and understand the REGULATIONS for students riding buses and agree, as a passenger, to abide by the regulations.

Student's Printed name

Student's Signature

FOR THE PARENT/GUARDIAN

I have read and understand the REGULATIONS for students riding school buses and agree to assume full responsibility for my child's conduct on the buses.

Parent's /Guardian's Signature

The bus driver has the responsibility for the safety of all students assigned to his/her bus. He/She will transport students, school personnel, and other adults with permission from the Superintendent or his designee.

I. SCHOOL BUS SAFETY AND DISCIPLINE

- A. While boarding, riding or leaving the bus, students are in the driver's charge and must obey his/her instructions.
- B. Each principal has jurisdiction over the conduct of students while they are being transported to and from school; also, while they are at the bus stop.
- C. Students shall not behave in a disruptive manner or otherwise violate the *Standards of Student Conduct* while waiting for a school bus, or after being discharged from a school bus.
- D. Actions outside of school which have a negative impact on the school building, programs, students or staff will not be tolerated. Students are subject to corrective measures at school, up to and including expulsion, for offenses which occur in the community or at other locations off school grounds if those offenses are connected in some way with the school.
- E. Students must obey the following school bus safety procedures.

1. Meeting the bus:

- Be at the bus stop standing in line at least five (5) minutes prior to bus arrival. (Drivers are instructed not to wait for late arrivals).
- Wait in a safe place off the roadway or sit on the curb while waiting for the bus.
- Do not run toward a moving bus as it approaches the bus stop or school-loading zone.

2. Boarding the bus:

- If you must cross the highway to board the bus, cross in front of the crossing arm-NEVER BEHIND the bus.
- When boarding the bus, do so in an orderly fashion in accordance with the driver's instructions. Go directly to a seat and remain seated until the bus comes to a complete stop at your destination.

3. Conduct on the bus Note: All School Rules Apply on the School Bus):

- Show respect for the driver and other students at all times.
- Talk in a normal voice.
- Keep the aisle clear of all objects (i.e. books, coats, instruments, feet, etc).
- Do not eat food, drink beverages or chew gum.
- Do not fight, scuffle or throw objects.
- Do not bring glass or metal containers, cards, water pistols, laser pointers, peashooters, walkmans, radios, DVD's etc. on the bus. Items not instructionally necessary for school are not permitted on the bus.
- Cell phones must be secured in backpacks and are not permitted to be used while on board the school bus.
- Do not bring animals on the bus.
- Do not possess or use alcohol products, tobacco products or other illegal substances on the bus.
- Do not litter or deface the bus.
- Remain properly seated (face forward, both feet on the floor) at all times on a moving bus.
- Students are not allowed to get off the bus at stores or other places and re-board the bus later.
- Students are not allowed to tamper with the emergency door or any other controls on the bus. Opening or closing the front door is prohibited by anyone other than the driver.

4. Leaving the bus:

- Students must remain seated until the bus comes to a complete stop.
- Students must leave the bus in an orderly manner. Pupils in the front of the bus will depart first.
- Students must leave the bus at the regular stops.
- Students must not cross in front of the bus until the driver has signaled that it is safe to do so.

II. BUS DRIVERS

1. **Bus drivers are instructed in reporting student misconduct as follows:**
 - If the misconduct occurs in the morning, the written report will be made the same morning.
 - If the misconduct occurs in the afternoon the written report will be made no later than the following morning.
2. **Bus drivers confronted with serious behavior problems on the bus are instructed to:**
 - Return the student to the point of pick-up if the distance is less than halfway to the nearest school.
 - Pull over and stop the bus until the matter.