

**FLUVANNA COUNTY HIGH SCHOOL**  
3717 Central Plains Road Palmyra, Virginia 22963  
Phone: 434-589-3666 Fax: 434-591-2075



Office of the Principal

August 2009

Dear Parents:

In order to promote the professional and polite use of technology that will be required to bridge our students into the existing expectations of the global work force and educational communities, cell phones and PDAs that are used as cell phones may now be used on the Fluvanna County High School premises during appropriate limited times. Cellular devices on school grounds will be carefully controlled and monitored by all staff members. The primary means of communication for students will continue to be made through the main office.

Possessing a cellular device on school property is a privilege, not a right. These items must be registered through the main office; failure to do so may result in disciplinary action. The school system retains the authority to ensure the proper use of the phones. The following rules pertain to cell phones and PDAs used as cell phones on the school premises and failure to follow these rules may result in disciplinary action:

- Cellular devices may not be used during class time, defined as any block of time when teaching is expected to occur. Cellular devices must be off during class and not on vibrate. Cellular devices should be in a pocket, purse, back pack or in a belt holster during class - not being held in the hand or placed on a desk. No headphones or wireless earpieces may be attached to the device.
- During class changes, students will be permitted to use cellular devices to place calls as they wish as long as no classes are in session anywhere in the building. When the warning bell sounds, phones should be powered down and put away. No calls may be placed during the lunch block as most students are in class at that time, only before first lunch and after the last lunch.
- Students are not permitted to use cellular devices to order food to be delivered to the school during school hours.
- During Fluco Time, students may text only while in their Fluco Time classroom. The cellular device must be on vibrate or silent and not make alert noises when a text is sent or received. They may not place regular voice phone calls during this time. Cellular devices cannot be used when a guest speaker is present.
- During assemblies, pep rallies, class or club meetings, cellular devices may not be used for calls or texting. They should be put away as described above for class time.
- Students are responsible for the care, security, and the use of their cellular device during school activities and events.
- Students are not permitted to possess a cellular device during SOL testing.

If you have questions or concerns about the possession or use of cellular devices, please feel free to contact me.

Sincerely,

A handwritten signature in black ink, appearing to read 'James H. Barlow Jr.', written in a cursive style with a large, sweeping initial 'J'.

James H. Barlow Jr.  
Principal